

Our Celebration

**Support Worker  
Job Description**

<b>Job Title:</b>	Support Worker
<b>Responsible to:</b>	Service Manager
<b>Primary Job Purpose:</b>	To support adults recovering from mental illness in their home and to enable adults recovering from mental ill-health to live independently in the community.

Main Responsibilities

1. To promote the personal and social well being of each client, by assisting and supporting them to achieve, maintain and develop access to ordinary life and activities of their local community.
2. To encourage each client to develop skills and abilities that will facilitate recovery and enable them to participate in ordinary life activities alongside, their non-disabled peers.
3. To encourage and assist each client to participate in activities that will assist them to gain skills, knowledge and improved self-confidence.
4. To support and assist each client to communicate their wishes, choices and rights to others, in ways which enhance their status as citizens and to communicate effectively with relatives, colleagues and representatives of other agencies, in promoting the rights and wishes of the client.
5. To maintain records of contacts with each client, as required by the Service Manager.
6. To be responsible for monitoring, recording and reporting the outcomes achieved by clients.

Other

1. To work within the policies and procedures laid out in our Staff Handbook.
2. To undertake other duties that may from time to time be reasonably requested.
3. To attend relevant training, staff supervision and personal development review plans.

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### Support Worker Person Specification

**The post-holder should be able to demonstrate that they have the skills and experience in each of the following areas:**

Requirements		Assess From:
	E= Essential D= Desirable	A= application I = interview R= references E= exercise/ practical
<b>Qualifications</b> - NVQ2 in Health and Social Care. - Basic Food Hygiene Certificate - First Aid Certificate - Driving License (and use of own car)	D D D D	A A A A
<b>Knowledge</b> - Awareness of Mental Health and surrounding issues.	D	A, I, R
<b>Skills</b> - Verbal communication skills. - Written communication skills e.g. record keeping. - Practical skills e.g. cleaning, cooking, DIY, sports, arts and crafts. - Essential Lifestyle Planning / Person Centred Planning. - To provide support facilitating community access and meaningful activities. - The ability to develop and maintain appropriate relationships with people suffering from mental ill health, their families or carers.	E E E  D E  E	I A A  A I  I, R
<b>Experience</b> - Working (paid or unpaid) with people recovering from mental ill-health.	D	A, I, R
<b>Attitude</b> - Willingness to do on-call duties/shiftwork/weekend and evening work. - Willingness to carry out a wide range of different duties, as requested by clients. - Willingness to work with people who have complex needs. - Enthusiasm and motivation - Commitment to promoting independence and choice. - A commitment to equal opportunities. - Able to work as part of a team. - Pro-active and able to work on own initiative.	E  E E E E E E	I  I I I, R I I R I, R